

Draft  
**Minutes of the Annual Meeting of  
the TAG/ISO/TC172 — Optics and optical instruments  
January 25,2005, San Jose, California  
at the Fairmont Hotel, Belvedere Room**

	<b>Attendees: (7)</b>	<b>Representing:</b>	<b>Absent Leaders (7)</b>
Chair:		Olympus America, Inc.	Sid Braginsky Chair ISO/TC172
	Walter Czajkowski	TAG Chairperson, APOMA	
Admin:	Gene Kohlenberg	OEOSC	
SC1:	William Royall	Eastman Kodak Company	
	David Aikens	Leader SC1, COM Zygo Corporation	Harvey Pollicove (deceased)
SC3:	Gordon Boultonbee,	OCLI (Convener ISO/TC 172/SC 3/ WG 2) Leader SC3, CREOL	Kathleen Richardson
SC4:	Chung Cheng	Leader SC4, Leupold & Stevens, Inc Leupold & Stevens, Inc.	Fritz Kaufman.
SC5:		Leader SC5, Olympus America, Inc	George Steares
SC6:		Leader SC6, NIST	Charles Fronczek
SC7:	Charles Campbell	Leader SC7	
SC9:	Lincoln Endelman	Leader SC9, FDA SPIE/Endelman Enterprises	Robert Faaland
General TAG:			

**1. Welcome and Introductions**

W. Czajkowski opened the meeting at 0904 H.

**2. Adoption of Agenda**

W. Royall moved that the draft agenda be adopted; G. Boultonbee seconded the motion. The motion carried.

**3. Approval of Minutes of January 27, 2004 TAG Meeting**

G. Boultonbee moved that the corrected draft minutes of the previous Annual Meeting be approved; W. Royall seconded the motion, which carried.

**4. Report of OEOSC**

OEOSC continued to manage the ANSI/OEOSC TAG to ISO/TC 172 and ASC OP during 2004. The following table lists the TAG document activity in 2004.

<b>ISO Draft Documents Processed during the last 12 Months</b>			
	Subcommittee	<b>404 documents</b>	<b>100%</b>
1	Fundamental Standards	104	26%
3	Optical Materials and Components	12	3%
4	Telescopic Systems	6	1%
5	Microscopes and Endoscopes	28	7%
6	Surveying Instruments	20	5%

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7	Ophthalmic Optics and Instruments	189	47%
9	Electro-Optical Systems (and Lasers)	39	10%

### 5. Report on ANSI/OP Status, D. Aikens

G. Kohlenberg stated that the optical surface appearance imperfection standard was currently being balloted. It is anticipated that the document will be ready for submission to ANSI during the first quarter of 2005.

### 6. Review of TC172 Work by Subcommittee

- **SC1 — Fundamental Standards, G. Kohlenberg, OEOSC, Acting**  
W. Czajkowski shared highlights of the printed report that is attached.
- **SC3 — Optical Materials and Components, G. Boulton, JDS Uniphase Corporation**  
Report is attached.
- **SC4 — Telescopic Systems, F. Kaufman, Leupold & Stevens, Inc**  
C. Cheng represented F. Kaufman. The written report is attached.
- **SC5 — Microscopes and Endoscopes, G. Steares, Olympus America, Inc**  
Report not available.
- **SC6 — Surveying Instruments, Charles Fronczek, NIST**  
Report is attached.
- **SC7 — Ophthalmic Optics and Instruments, C. Campbell,**  
Report is attached.
- **SC9 — Electro-Optical Systems (and Lasers), R. Faaland, FDA**  
Lincoln Endelman represented SC 9.R. The Faaland report is attached.

### 7. Old Business

L. Endelman reported that he will ask if SPIE can help fund cost of SC 1 meeting in Boulder, CO in 2006. W. Czajkowski asked who in SPIE would be contacted. L. Endelman stated that he would be contacting June Thompson.

### 8. New Business

**Preparation for the ISO/TC 172/SC 1 Meetings in Weimar, Germany.** G. Kohlenberg reported that he needs the names of those who plan to attend this meeting so that he can prepare the list of accredited delegates to submit to ANSI.

**Appointment of SC 1 Leader.** L. Endelman asked if J. Oberheuser would be a candidate. No action was taken.

### 9. Objectives of TAG for 2005

- The most pressing objective is to get more SC 1 participation including the appointment of the SC 1 leader. W. Czajkowski will explore potentials in Edmund Optics.
- OEOSC should determine if it can raise funds so that the US can host the 2006 SC 1 meeting so that an invitation can be extended at the Weimar meeting.

### 10. Time and Place for Next TAG Meeting

Those attending this meeting agreed to meet again in San Jose in January 2006 on Tuesday at 9:00 a.m.

### 11. Adjournment

Since no other business came before the committee, W. Royall moved that the meeting be adjourned; G. Boulton seconded; the motion carried. The meeting was adjourned at 1017 H.