

Draft
**Minutes of the Annual Meeting of
the TAG/ISO/TC172 — Optics and optical instruments
January 27, 2009, San Jose, California
at the Fairmont Hotel, California Room**

	Attendees: (13)	Representing:	Absent Leaders (3)
Tag Leader:		Digilab	Sid Braginsky
Admin:	Gene Kohlenberg	OEOSC	
SC1:	David Aikens	Leader SC1, Savvy Optics	
	Walt Czajkowski	APOMA	
	Allen Krisiloff	Triptar Lens Co., Inc.	
	William Royall (by phone)	Individual	
	Ray Williamson	Consultant	
SC3:	Gordon Boulton,	Leader SC 3, JDSU (Convener ISO/TC 172/SC 3/ WG 2)	
SC4:		Leader SC4, Leupold & Stevens, Inc	Fritz Kaufman.
SC5:	Lee Schuett Osamu Joji	Leader SC5, Nikon, Inc. Olympus America Inc.	
SC6:		Leader SC6, National Geodetic Survey	Joe Evjen
SC7:	Charles Campbell	Leader SC7, Consultant	
SC9:	Robert Faaland (by phone)	Leader SC9, Convener ISO/TC 172/SC 9/WG 4, FDA	
	Marla Dowell	IEEE/LEOS (NIST)	
	Lincoln Endelman	SPIE (Endelman Enterprises)	

General TAG:

1. Welcome and Introductions

G. Kohlenberg opened the meeting at 0831 H. A. Krisiloff volunteered to lead the meeting.

2. Adoption of Agenda

L. Shuett suggested that the TAG add an item concerning appointment of a TAG Leader. L. Shuett moved that the modified draft agenda be adopted; M. Dowell seconded the motion. The motion carried.

3. Approval of Minutes of January 22, 2008 TAG Meeting

M. Dowell moved that the corrected draft minutes of the previous Annual Meeting be approved; C. Campbell seconded the motion, which carried.

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4. Report of OEOSC

M. Dowell, OEOSC Chairperson, said the the Board met the previous day. The corporation is in a good financial position primarily as a result of volunteers who have conducted OEOSC sponsored training classes. OEOSC provided funding toward travel for three to ISO international meetings. M. Dowell completed her two-year tenure as Chairperson, and A. Krisiloff will begin his two-year term as Chairperson.

5. Report on ASC OP Status

A. Krisiloff presented an update on ANSI/OEOSC OP1.002, the scratch and dig standard. It is ready for submission to ANSI for final approval. There is a Work Item to further revise the content of OP1.002.

Adoption of ISO 10110 standards for optical drawings. A couple of the standards will be adopted directly, while some will have minor modifications to document current US practice.

6. Review of TC172 Work by Subcommittee

- **SC 1 — Fundamental Standards, David Aikens**

The printed report was available online as a part of **ISO/TC 172 2008Annual Report of Subcommittees**.

- **SC 3 — Optical Materials and Components, G. Boulton, JDSU Corporation**

The printed report was available online as a part of **ISO/TC 172 2008Annual Report of Subcommittees**.

D. Aikens offered to give G. Boulton his list of glass manufacturer contacts to help with this international standard.

- **SC 4 — Telescopic Systems, Brad Brumfield for Fritz Kaufman, Leupold & Stevens, Inc**

B. Brumfield had transportation problems and could not get to the meeting in time. The Secretary put together a report from information supplied by ISO. It appears in the **ISO/TC 172 2008Annual Report of Subcommittees**.

- **SC 5 — Microscopes and Endoscopes, L. Shuett, Olympus America, Inc**

The printed report was available online as a part of **ISO/TC 172 2008Annual Report of Subcommittees**.

- **SC 6 — Surveying Instruments, J. Evjen, National Geodetic Survey, NOAA, USDOC**

The Secretary said that J. Evjen had been asked by the previous leader to attend an ISO meeting as the US expert. We have had no contact with Mr. Evjen and he is apparently not going to be the SC 6 Leader. The Secretary pulled information of of the web to create an annual report for SC 6; it appears in the **ISO/TC 172 2008Annual Report of Subcommittees**.

After some discussion L. Shuett said he will contact Trimble, 935 Stewart Drive, Sunnyvale, CA 94085 to see if they would be interested in providing a technical representative for the US on SC 6. D. Aikens suggested that if the TAG cannot find person in six months, OEOSC should consider dropping the US P membership.

- **SC 7 — Ophthalmic Optics and Instruments, C. Campbell,**

The report was available online as a part of **ISO/TC 172 2008Annual Report of Subcommittees**.

- **SC 9 — Electro-Optical Systems (and Lasers), R. Faaland, FDA**

The report was available online as a part of **ISO/TC 172 2008Annual Report of Subcommittees**. R. Faaland said that he would be retiring July 1 and would no longer be participating on the TAG. He said that the FDA should offer a replacement for the TAG SC 6 Leader. A. Krisiloff said that the TAG owed him a debt of gratitude, and thanks for all of the work that he has done over the years.

7. TAG Leader

After the group discussed the responsibilities of the TAG Leader, D. Aikens suggested that L. Shuett should consider being TAG Leader. L. Shuett accepted the appointment as TAG Leader. The Secretary said that he would notify the TAG SC Leaders to give them an opportunity to comment on this appointment.

8. Old Business

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9. New Business

The group agreed that the TAG Leaders would use a standard template to complete their annual reports.

10. Objectives of TAG for 2009

TAG SC 1 wants to increase its presence at the international stage so that it can assume control of influential documents for redrafting into more workable standards. D. Aikens plans to call quarterly SC 1 teleconferences to discuss the drafts under development.

L. Shuett said that he would like input from the SC TAG Leaders concerning goals for TAG, including their need for recruitment of participants, and communication.

11. Time and Place for Next TAG Meeting

D. Aikens moved that the TAG meet in San Francisco, CA during SPIE's Photonics West in 2010. M. Dowell seconded the motion, which passed. G. Boulton suggested that the meeting be extended to 11:00 a.m.

12. Adjournment

Since no other business came before the committee, G. Boulton moved that the meeting be adjourned; M. Dowell seconded; the motion carried. The meeting was adjourned at 1032 H.