

Draft
Minutes
ASC OP/TF 4, Conversion of ISO 10110 to a National Standard Task Force Meeting
January 25, 2010, 8:30.m. – 12:noon

Present	12 Attendees Representing 13 ASC OP Member Organizations	
<input checked="" type="checkbox"/>	Committee Members	Representing
<input checked="" type="checkbox"/>	David Aikens	Savvy Optics Corporation
<input checked="" type="checkbox"/>	Gordon Boulton	JDSU Corporation
<input type="checkbox"/>	Benjamin Catching (Alternate)	JDSU Corporation
<input checked="" type="checkbox"/>	Walter Czajkowski	APOMA (Edmund Optics)
<input type="checkbox"/>	Jessica DeGroote Nelson	Optimax Systems, Inc.
<input checked="" type="checkbox"/>	Marla Dowell	IEEE Photonics Society
<input checked="" type="checkbox"/>	Marla Dowell	NIST
<input type="checkbox"/>	Lincoln Endelman	SPIE, (Endelman Enterprises)
<input checked="" type="checkbox"/>	Donna Howland	Northrop Grumman Aerospace Systems
<input checked="" type="checkbox"/>	Hal Johnson	Harold Johnson Optical Lab
<input checked="" type="checkbox"/>	Alan Krisiloff	Triptar Lens Co., Inc.
<input checked="" type="checkbox"/>	Stephen Martinek	4D Technology Corporation
<input checked="" type="checkbox"/>	Rick Plympton (Alternate)	Optimax Systems, Inc.
<input checked="" type="checkbox"/>	Ray Williamson	Ray Williamson Consulting
<input checked="" type="checkbox"/>	Rich Youngworth	Light Capture, Inc.
	Observers (2)	
<input checked="" type="checkbox"/>	Gene Kohlenberg	OEOSC
<input checked="" type="checkbox"/>	Peter Takacs	Brookhaven

1. Welcome and Introductions

D. Aikens opened the meeting at 8:36 a.m. There was no need for introductions.

2. Adoption of Agenda

G. Boulton moved that the agenda be approved, and A. Krisiloff seconded it. The motion carried unanimously.

3. Approval of the Minutes of the August 3, 2009 Meeting

M. Dowell moved that the draft minutes be approved; H. Johnson seconded the motion, which carried unanimously.

4. Overview of drawing standards projects

D. Aikens went through the list of ISO 10110 sections and discussed status of each.

5. Ballot status, ISO 10110-1, -9, -10, -12 and ISO 14999-4

6. Review ISO 10110-5

D. Aikens reviewed the foreword. He asked if OP1.004 should be substituted for ISO 14999-4. M. Dowell agreed to do a final revision of this standard using the definitions in OP1.004.

7. Review of draft OP3.001/ISO 10110-18

A. Krisiloff reviewed progress on the draft international standard. The intent is to then approve it as an American National Standard. He shared a presentation that he took to the ISO committee.

The Task Force recessed at 9:45 a.m. And reconvened at 10:08

8. Review of fault specifications ISO 10110-11

R. Youngworth presented a chart of permissible deviations and material imperfections in case explicit indications are not given. He volunteered to draft the new ISO 10110-11 standard.

The group agreed that a press release could be used to solicit information to determine standard practice.

9. Status report ISO 10110-6

Ray Williamson discussed issues with this standard, which is currently under ISO revision. The editing process is jointly being done by Germany and the US.

10. Status report ISO 9211

G. Boulton agreed to provide drafts of forewords for OP versions of 9211-1, -2, and -3.

11. Time-line for ISO 10110-14

There has been no activity on this item.

12. Action Items

<i>Agenda Item</i>	<i>Action Item</i>	<i>Owner</i>	<i>Due Date</i>
4	Ballot Status of ISO 10110-1, -10, -12		
	a) Submit OP1.110-1 to ANSI	Kohlenberg	Past due
	b) Circulate OP1.110-10 for ballot at the ASC level	Kohlenberg	Past due
	c) Review draft of OP1.110-12 and recommend for ballot	Aikens	Done
	d) Circulate new version of OP1.110-12 to TF for ballot	Kohlenberg	3/30/10
	e) Document results of numbering convention vote; confirm with ANSI	Kohlenberg	3/30/10
5	Review ISO 10110-6		
	a) Work with Litschel on new CD for ISO level	Williamson	9/1/10
6	Review ISO 10110-9		
	Review OP1.110-9 and recommend for ballot	Aikens	Done
	Circulate OP1.110-9 for ballot	Kohlenberg	3/30/10
7	Review ISO 9211		
	Provide drafts of forewords for OP versions of 9211-1, -2, and -3	Boulton	6/14/10
	Monitor and report on ISO 9211-4 progress	Boulton	6/14/10
8	Review ISO 10110-5		
	a) Send current revision to Marla	Aikens	done
	b) Revise OP1.110-5 to be consistent with OP1.004	Dowell	6/14/10
	c) Define all notes from -5 in OP1.004	Evans	6/14/10
10	Review ISO 10110-11		
	a) Write up solicitation for feedback and submit to Kohlenberg	Youngworth	3/30/10
	b) Write draft of OP1.110-11	Youngworth	5/30/10
11	Time-line for ISO 10110-18		
	a) Final committee draft of notation method for bulk glass	Krisiloff	5/30/10

13. Time and Place of next TF 4 Meeting

Two meeting locations were considered:

- Jackson Hole: 7 participants preferred this option;
- San Diego: 10 participants preferred this option.

H. Johnson moved that Task Force 4 meet again in San Diego. G. Boulbee seconded the motion, which carried unanimously.

14. Adjourn

A. Krisiloff moved that the meeting be adjourned; M. Dowell seconded the motion, which carried unanimously. The meeting adjourned at 12:02 p.m.