

Meeting Minutes (Draft 1)

ASC-OP/TF3: Wavefronts

Monday, January 30, 2017
Intercontinental Hotel, 888 Howard St., San Francisco, CA

CALL TO ORDER AT 08:37 AM PST

Allen Krisiloff served as facilitator in Chairman Peter Takacs' absence.

WELCOME AND INTRODUCTIONS

NIST, Leonard Hanssen	NIST, Marla Dowell
Northrop Grumman, Donna Howland	Northrop Grumman, James Chung
Triptar, Allen Krisiloff	

Quorum not achieved: 5/21 < 11/21 (50%)

RECORDING SECRETARY

Allen Krisiloff

ADOPTION OF AGENDA

Motion by Marla D. Second by Leonard H. Passed 100%

APPROVAL OF MEETING MINUTES FROM 2016 FEB 15

Motion by Marla D. Second by Donna H. Passed 100%

LEADERSHIP

Peter Takacs will be retiring in the next year or two, and he is ready to step down as Leader of TF3. James C. accepts the nomination to replace Peter as Leader.

OP1.004

Peter Takacs will make a last minute adjustment before submitting it to Allen K. for ballot.

OP1.005

Marla D. will update the draft and interact with Paul Murphy of QED as needed. Paul submitted a new Section 8.

ASPHERE METROLOGY

Paul Murphy and Bob Smythe developed a rough outline for an asphere metrology standard of limited scope. If we can find a project leader, then we will bring this standard into TF3.

ADJOURNMENT AT 9:25 AM PST

Motion by Donna H. Second by Leonard H. Passed 100%.